

\* INSTRUCTIONS FOR COMPLETING THE APPLICATION ARE AVAILABLE ON OUR WEBSITE AT:  
[www.nassaucountyny.gov/assessor/index.html](http://www.nassaucountyny.gov/assessor/index.html)

## PROPERTY IDENTIFICATION

SECTION: \_\_\_\_\_ BLOCK: \_\_\_\_\_ LOT: \_\_\_\_\_

( enter only one section, block and lot )

PROPERTY ADDRESS: \_\_\_\_\_

## GROUPED PARCELS/ECONOMIC UNITS

If this submission includes more than one tax lot, indicate the total number of tax lots \_\_\_\_\_, and list the section, block and lot numbers below:

Section \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_ Section \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_

Section \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_ Section \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_

Section \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_ Section \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_

Check if relevant: ☐ All lots are contiguous ☐ All lots are operated as an economic unit

☐ Additional lots are listed on an attached sheet

## REPORTING YEAR AND ACCOUNTING BASIS

REPORTING YEAR: FROM \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ TO \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

ACCOUNTING BASIS ☐ CASH ☐ ACCRUAL

- Please provide income and expense information for the most recent calendar or fiscal year.

## PROPERTY DESCRIPTION AND USES (apartments, offices, stores, industrial, warehouse, hotel, etc.)

Basement \_\_\_\_\_

1<sup>st</sup> Floor \_\_\_\_\_

2<sup>nd</sup> Floor \_\_\_\_\_

Floors 3 and above \_\_\_\_\_

## DEBT SERVICE INFORMATION (within last 5 years)

LOAN AMOUNT	LOAN DATE	TERM	INTEREST RATE %	PAYMENT (P&I)	PAYMENT FREQUENCY (Mo. or Yr.)

Has an appraisal been performed on the real property in the last five years? ☐ Yes ☐ No

## MAJOR CAPITAL IMPROVEMENTS

IMPROVEMENTS	DATE	COST / LIFE
		/
		/
		/

## EXCLUDED FROM FILING BASED ON

ONE OF THE FOLLOWING:

- ☐ Vacant land, not income-producing
- ☐ Improvement to property is uninhabitable, not income-producing
- ☐ Owned and used entirely by a nonprofit organization that is wholly exempt and does not receive rental income.
- ☐ Used exclusively as a residential cooperative or condominium.
- ☐ Primarily residential and contains three or less units
- ☐ Under construction and not leased/anticipated completion date \_\_\_\_/\_\_\_\_/\_\_\_\_
- ☐ Property acquired in 200\_\_ and a full year income/expense statement is unavailable
- Sales Price \$\_\_\_\_\_ Date Acquired \_\_\_\_/\_\_\_\_/\_\_\_\_

## OWNERSHIP AND CONTACT INFORMATION

NAME OF OWNER(S):

\_\_\_\_\_

Is this form filed by the owner? ☐ yes ☐ no If no, list the name of the person and their relationship to the property.

Name \_\_\_\_\_ Relationship to the property \_\_\_\_\_

Is the property occupied by the filer or related entities? ☐ yes ☐ no

If yes, check one ☐ section/portion of property

☐ entire property

\* Property that is entirely owner-occupied or owner related entities must complete the **Expense Data** portion of this form.

CONTACT PERSON \_\_\_\_\_

ORGANIZATION \_\_\_\_\_

TELEPHONE \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_

## CERTIFICATION

I certify, under penalty of perjury, that the information contained within this form and the attached income and expense statement is accurate and truthful.

\_\_\_\_\_  
SIGNATURE (required)

\_\_\_\_\_  
NAME (Print)

\_\_\_\_\_  
DATE